



## MORTON CHURCH OF ENGLAND (Controlled) PRIMARY SCHOOL

### **CHARGING AND REMISSIONS POLICY** As defined by the 1997-2011 Education Acts

#### **EDUCATIONAL VISITS**

All visits should be of an educational nature and no charge should be made for such visits taking place mainly in school hours. The school WILL charge for accommodation and meals on any residential visit.

The school is allowed to ask parents for "VOLUNTARY CONTRIBUTIONS" towards such visits. You would be under no obligation to make a contribution and no child will be excluded from a visit, or be treated any differently, should you not be able to make a contribution.

The school cannot ask for voluntary contributions over and above the cost of the visit. However, should any parent like to give more, this will be used to help those who might experience hardship in contributing.

The school may have to cancel a visit if insufficient money is raised through voluntary contributions, and in the event of this happening any money already collected will be returned to the parents.

The Parent Teacher Association will continue to subsidise the cost of Educational Visits and the Staff and Governors of the school hope that you will continue to support these visits as you have in previous years.

Actual charges set by the school are reviewed by the governors annually, and these include the following:

#### **SCHOOL TRIPS**

A "VOLUNTARY CONTRIBUTION" is requested from parents/carers for trips when an entrance fee has to be paid and when a coach has to be hired. It is usual to request the full cost of any entrance fee, whilst the coach may be subsidised.

The school may have to cancel a trip if insufficient money is raised through voluntary contributions, and in the event of this happening any money already collected will be returned to the parents.

### **UNIFORM COSTS**

The school provides items of school uniform at a very competitive price. The price the school has to pay to purchase from the supplier is the price that is passed on to parents. The school does not make a profit from school uniform.

A list of items available (including items incorporating the school badge) together with prices is available on request from the school office.

### **HOT DINNERS**

Dinners are provided free of charge to those pupils entitled to free school meals. Entitlement is usually linked to parental benefits. For those who are not entitled, dinners can be bought on a daily basis. Ordering is usually 10-14 days in advance. No refunds are given in the event that the meal is not taken. The price of a daily meal, which includes a main course and a dessert, is £2.30 per head (prices correct at May 2014)

### **SCHOOL MILK**

Milk is free for the under 5s.

Those older children who wish to continue to have milk pay 20p per day (paid termly in advance). No refunds are given for milk that is not used (prices correct at May 2014)

### **THEATRE VISITS**

Theatre Companies visit the school usually twice a year. A "VOLUNTARY CONTRIBUTION" is usually requested from parents/carers, depending on the overall cost. In all cases this is subsidised by the school.

### **SWIMMING**

The children go to Bourne Leisure Centre pool during the Terms 5 & 6, one morning a week for the duration of the terms (11-12 weeks, typically). A "VOLUNTARY CONTRIBUTION" per child per session is requested. The amount is confirmed in a letter sent out during Term 4. The school will not charge for swimming tuition but asks for a contribution to cover the costs of transport and pool entry.

### **OUT OF SCHOOL CLUB**

The Governing Body is responsible for the running of the Out of School Club. This is a 'not for profit' part of our school and charges per session to cover the staffing and resourcing costs incurred. Prices are set at a level below those of other providers in the areas but will be reviewed on an annual basis. We also

offer a 10% reduction for those who attend with a sibling. We often offer reduced or free sessions for those children who are eligible for the Pupil Premium, these are at the discretion of the school. Currently prices are:

Breakfast Club (7:50 - 8:50) - £3:00

After School (3:15 - 4:30) - £3:50

After School (3:15 - 6:00) - £6:00

Correct at January 2016

Review Date: 01/05/16